

# NEWBOTTLE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT THE MEMORIAL HALL, CHARLTON ON MONDAY 17 NOVEMBER 2025 AT 7.30PM

**PRESENT:** Chairman, Councillor Michael Loggin; Councillors Linda Baker, Jordan Bolton and Matthew Walsh.

Councillor Wayne Rule was not present.

**ALSO IN ATTENDANCE:** Theresa Goss, Clerk and Responsible Financial Officer.

**35/25 Apologies** – Councillor Kevin Ridge submitted his apologies because he had another appointment.

**Resolved** that the apologies from Councillor Kevin Ridge be accepted and the absence authorised.

**36/25 Declaration of Interests** – There were no declarations of interest.

**37/25 Minutes** - The minutes of the meeting held on 15 September 2025 were taken as read, duly adopted and signed by the Chairman.

There were no matters arising.

**Resolved** that the minutes of the meeting held on 15 September 2025 be approved and signed by the Chairman.

**38/25 Chairman's Announcements** – The Chairman did not have any announcements.

**39/25 RAF Croughton** – Abby Jeffs, Community Relations Adviser at RAF Croughton attended the meeting to introduce herself as the contact point for liaison between the Parish Council and RAF Croughton. Ms Jeffs reported that she was keen to rebuild relationships with communities in the surrounding areas and asked that her contact details be shared in the village.

Ms Jeffs was thanked for attending the meeting.

**Resolved** that the report be noted.

**40/25 Open Forum** – Della Wolfe from the Village Hall Committee reported that there were a number of issues at the Hall which were being addressed including the flooring, drainage, the flat roof, heaters in the toilets and the repairs to the wall along the Jetty Footpath.

The Committee was organising a fundraising Play in March 2026 to raise funds for the repairs to the wall along the Jetty Footpath. The Parish Council was supportive of the event and the invoice for the deposit of £550 (plus VAT) would be sent to the Clerk to arrange payment.

In addition, the Committee was arranging for trees to be cut back and removed at the rear of the Hall. There would also be 'Christmas Carols in the Carpark' on Sunday 14 December 2025 at 6pm.

The noticeboard outside the Memorial Hall required maintenance work and Councillor Kevin Ridge would be asked to complete the work. **Action ML**

**41/25 Reports from Unitary Authority Councillors** – The Unitary Authority Councillors were not present and did not submit a report prior to the meeting.

**42/25 Village Matters**

- i) Playing Field and Pavilion – Della Wolfe from the Playing Fields Committee reported that plans for the new pavilion had been reviewed and it was hoped that a shop could now be included. An ecology report was also being progressed and fundraising would be continuing in the New Year. The last event of this year would be a quiz later in November 2025.

# NEWBOTTLE PARISH COUNCIL

**Resolved** that the report be noted.

- ii) Myers Close Play Area – Councillor Jordan Bolton reported that he was still trying to obtain quotes for the play area.

**Resolved** that the report be noted.

- iii) Defibrillators – Councillor Linda Baker reminded the Parish Council that the pads and batteries in the defibrillators should be checked regularly.

**Resolved** that the report be noted.

## 43/25 Parish Council Matters

- i) Co-option – There had not been any applications for co-option onto the Parish Council. There was currently one vacancy.

**Resolved** that the vacancy continue to be advertised. **Action TG**

## 44/25 Planning

- i) **Resolved** that, it be noted that, since the last meeting, the Parish Council had considered the following planning application and works to trees, which had been submitted to West Northamptonshire Unity Authority:  
2025/3754/FULL  
Newbottle Farm Green Lane Kings Sutton  
Erection of a slurry store on established pig farm  
No objections  
  
2025/4451/TCA  
Walnut House, Main Street, Charlton  
Fell a Walnut Tree  
No objections
- ii) **Resolved** that, it be noted that, since the last meeting, the following planning applications had been determined by West Northants Unity Authority Planning Committee/Planning Officers:  
2025/0959/FULL  
The Old Farm, House, Hogg Lane, Charlton  
Extension and remodelling of existing dwelling; conversion of existing stables building to pool house and associated pool; replacement storage garage; and associated landscaping  
Permitted

## 45/25 Finance

- i) Financial Matters – Prior to the meeting, a number of financial documents had been circulated to the Parish Council.

**Resolved** that:

- 1) the accounts for payment be approved, as detailed in appendix 1 to the minutes;
- 2) the receipts since the last meeting, the uncashed payments & uncashed receipts and the bank reconciliation, as at 17 November 2025 for the bank accounts at Unity Trust Bank be noted; and
- 3) it be noted that Councillor Matthew Walsh, as Councillor for monitoring the Parish Council's internal controls, will sign the uncashed payments list, the uncashed receipts list, the bank reconciliation as at 31 October 2025 and the Unity Trust bank statements for October 2025.

## NEWBOTTLE PARISH COUNCIL

ii) Budget Monitoring 2025/2026 – The Parish Council considered the budget monitoring report for 2025/2026.

**Resolved** that the report be noted.

iii) External Auditor 2024/2025 – The Parish Council considered the External Auditor’s Report and the Conclusion of the Audit for 2024/2025.

**Resolved** that the External Auditor’s report be noted and approved and the Conclusion of the Audit for 2024/2025 be noted.

iv) Budget and Precept 2026/2027 – The Parish Council considered a draft Budget and Precept for 2026/2027.

**Resolved** that:

- 1) the Budget for 2026/2027 be approved at £23,314.08; the income be estimated at £1,200.15 and expenditure be estimated at £22,111.93; and
- 2) the Precept for 2026/2027 be set at £16,800, which is an increase of 5% compared to 2025/2026.

**Action TG**

**46/25 Correspondence** – There was no further correspondence.

### **47/25 Exclusion of the Public and Press**

**Resolved** that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the minutes numbered 48/25 on the grounds that it could involve the likely disclosure of private and confidential information which was not in the public domain.

**48/25 Jetty Footpath and Wall Repairs** – The Parish Council had received one quote for the repairs to the wall along the Jetty Footpath and two further quotes were awaited.

Sam Simons from West Northants Council had confirmed to the Chairman that he would open the footpath once the repair work had been undertaken.

**Resolved** that this item be deferred to the next meeting of the Parish Council when further quotes can be considered. **Action TG**

**49/25 Meeting Dates** - The Parish Council noted the following meeting dates, all commencing at 7.30pm at the Memorial Hall, Charlton.

- 19 January 2026
- 16 March 2026
- 20 April 2026 (Annual Parish Meeting)
- 18 May 2026
- 20 July 2026
- 21 September 2026
- 16 November 2026

### **50/25 Item for the Next Agenda**

- Grass Cutting Contract 2026/2027
- Jetty footpath and wall repairs

(The meeting closed at 9.00pm)

Signed, \_\_\_\_\_  
Chairman – 19 January 2026